



Dear Prospective Board Member, Art League of Lincoln:

We are very pleased that you are considering running for election to the Board of Directors of the Art League of Lincoln. The Art League of Lincoln was created March, 2012 as a non-profit organization. Along with the art gallery we operate a gift shop at 580 Sixth Street, Lincoln, California 95648. The Art League is run by volunteers with the Executive Director as our one paid staff member.

OUR MISSION

***“CREATE opportunities to cultivate the talent of all artists,
CELEBRATE their work, and
COMMUNICATE the significance of art to the community”***

We present gallery shows every few weeks with receptions; the Gallery Gift Shop features and sells work by local artists; there is a smaller gallery exhibiting work by artists who rent that space; the main gallery is also available for rent for a few select events in the evenings; there are classes for children and adults; and throughout the year there are additional events coinciding with various community activities.

The Art League of Lincoln is maturing and growing and we are specifically looking for prospective board members who are committed to helping ALL obtain outside funding to ensure its future as well as board members who are willing to become active in the running of ALL.

Board members are elected by the general membership in November of each year for a two-year term, not to exceed three consecutive terms or a period of six years.

Sincerely,

The Board of Directors
Art League of Lincoln

Please Provide The Following Information. (Check all that are applicable):

PLEASE ATTACH A CURRENT RESUME, BIO OR CV

Name of prospective board member: _____

Title (if any): _____

Organization (if any): _____

Address: _____

City, State, Zip: _____

Telephone Day: _____ Evening: _____

E-Mail: _____

Source of referral/information: _____

Special Skills

- | | |
|--|---|
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Marketing/Public Relations |
| <input type="checkbox"/> Personnel/Human Resources | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Finances | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Business | <input type="checkbox"/> Administrative/Clerical |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Other _____ |

Professional Background

- | | |
|--|--|
| <input type="checkbox"/> For-profit business | <input type="checkbox"/> Non-profit organization |
| <input type="checkbox"/> Government | <input type="checkbox"/> Other _____ |

Education

- | | |
|---|---|
| <input type="checkbox"/> Some high school | <input type="checkbox"/> Undergraduate college degree |
| <input type="checkbox"/> High school graduate | <input type="checkbox"/> Some graduate coursework |
| <input type="checkbox"/> Some college | <input type="checkbox"/> Graduate degree or higher |
| <input type="checkbox"/> Other _____ | |

Other business/volunteer affiliations:

Other board service (past and current):

Please share with us why you would like to volunteer to be a board member of ALL. For example:

What areas of service interest you?

What strengths will you bring to the board?

What do you want to accomplish during your term on the board?

Are you more interested in being involved in the day-to-day details of ALL or are you more interested in fundraising, or both?

Fundraising may include utilizing your contacts to increase ALL's financial strength as well as its resources.

We ask that you please fill out pages 2 and 3 where indicated and within a few days, or no later than October 7, 2016, return it with your resume, bio or cv to:

**Art League of Lincoln, 580 Sixth Street, Lincoln, CA 95648
Attention: Chair, Nominating Committee**

BOARD MEMBER EXPECTATION STATEMENT

Not all of the following may apply to you, but we hope these points will provide examples of the skills and interests we are looking for in prospective board members:

Support ALL's mission, purposes, goals, policies, programs and services while knowing it's strengths and needs.

Actively participate in ALL fundraising events, special events, programs and activities.

Contribute ideas, strategies, activities to raise funds for ALL.

Attend activities and events sponsored by ALL.

Talk to people to promote ALL and actively solicit their membership in ALL.

Participate in all monthly open sessions of the board as well as possible additional board meetings.

Suggest agenda items for board and committee meetings to ensure that significant policy-related matters and public developments are addressed.

Agree that board members who make suggestions should be involved in implementing their suggestions.

Contribute your planning skills to the activities of ALL.

Help ALL focus and improve its operations, governance, policies and procedures.

Apply your specific skills to the long-range future planning of ALL.

Serve ALL as a whole rather than any special-interest group or constituency.

BOARD MEMBER EXPECTATION STATEMENT

Ask timely and substantive questions at board meetings consistent with personal conscience and convictions while supporting the majority decision on issues decided by the board.

Serve actively on committees and task forces.

Faithfully read and understand ALL's financial statements and otherwise help the board fulfill its fiduciary responsibility.

Suggest possible nominees to the board who you believe would make significant contributions to the work of the board and to the progress and success of ALL.

Exercise the highest fiduciary responsibility when in control of, transferring or handling ALL funds.

Agree to make an annual gift to ALL according to personal means, but no less than the minimum amount established by the board. This amount may change from year to year.

Personally raise funds for ALL using events or grants, or through your individual or institutional contacts.

Act in the most ethical manner. Avoid even the appearance of a conflict of interest that might embarrass the board or ALL and be willing to disclose any possible conflicts of interest in a timely manner. Never accept or offer favors or gifts from/to anyone who does business with ALL.

Be familiar with ALL's By-Laws.